

To whom it may concern,

Please be informed that we received the below questions from interested bidders which were answered (in blue), by our team, as the following:

- 1- Page 4 of the RFP states that the anticipated award will be firm fixed price (FFP), and that DAI defines FFP contract as "An award for a total firm fixed price, for values more than \$150,000". We want to confirm that DAI indeed intends to award an FFP contract, and that by definition this should be higher than \$150,000 USD?

**Answer:** Irrespective of the clause above, the bidders should submit a reasonable budget that will allow them to carry out the work required under this RFP.

- 2- Throughout this proposal, DAI lists a number of technical and hardware procurement requirements, while leaving the number of devices (i.e., laptops, portable truck scales) as undefined and dependent on actual project need, which is not currently known. Can DAI provide guidance as to how Offerors should budget for an unknown number of equipment under this FFP budget proposal?

**Answer:** Regarding budgeting for the software, computers, base maps and waste characterization auditing equipment, do not include budget allowances for these in your financial proposal. These will be considered separately as PC items, and the details of the actual items to be purchased will be agreed during implementation. The procurement responsibilities of the vendor in purchasing these items will be detailed during contract negotiations.

- 3- Pages 10-11 of the RFP detail the timeframe allotted for each Milestone. We believe that the amount of time allotted for Milestone #5 is significantly insufficient, and we are wondering if DAI would be willing to combine the timeframe for Milestones 5 and 6? Is it possible to expand the window for these milestones even further (for example, up to 12 weeks total)?

**Answer:** Regarding the timing of Milestones 5 and 6, the milestones will be modified and combined as Milestone 5, as follows:

Milestone #	Milestone's Description and Required Documentation	Payment Amount (%)	Anticipated Completion Dates
5	<p>Results of surveys and waste characterisation audits</p> <ul style="list-style-type: none"><li>The 50-page (maximum) report per municipality will describe the interview and audit processes, and provide any feedback on the successes or difficulties encountered. It will also include a summary of the results from the household and other surveys and waste characterisation audits.</li><li>The actual results will be suitably summarised, tabulated, and presented in the appendices.</li></ul>	30%	End of Contract week 24

	Monthly report number 5 (covering the period of week 17-20), and monthly report number 6 (covering the period of week 21-24).		
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No further delays to these milestone deliverables will be allowed, because the milestones six deliverables can in fact be started early in the project with appropriate planning and preparation.

- 4- Page 38 of the RFP requests that budgets be provided "per directorate". Does DAI have a preference as to how these per-directorate budgets should be laid out? Does DAI expect a separate budget for each directorate, or one comprehensive budget with separate sections per directorate?

Answer: Regarding the allocation of budgets across directorates, it is acknowledged that this will be difficult to determine prior to project implementation. So the budget should be allocated equally across the six municipalities in the tender.

- 5- Considering the technical, procurement, and staffing requirements involved in this project and proposal, would DAI consider giving Offerors at least one full month to prepare a proposal by extending the deadline to July 8, 2020? If 6 full weeks (through July 21, 2020) are possible, that would be highly appreciated.

Answer: The tender deadline is now extended to July 8, 2020, with all other terms and conditions remaining the same. No further extensions will be allowed

**Note:** No additional round of questions will be entertained

Best Regards,

**IGPA-Procurement Team**