



Announcement for Service Contract: Vocational Skills Trainers

Reports to: Livelihoods Management Team
Number of positions: Multiple trainers will be contracted from this announcement
Locations: Erbil Governorate (Shaqlawa, Daratu, and Darashakran)
Dohuk Governorate (Dawdia, Sharia, Akre, and Gawilan)

Introduction:

Relief International (RI) is a nonprofit organization whose sole mission is to reduce human suffering. We respond to natural disasters, humanitarian emergencies and chronic poverty. We are non-sectarian and non-political.

Position overview:

RI will conduct multi-day skills training sessions for its livelihoods program beneficiaries across seven project locations. We anticipate offering trainings in the following skills (to be confirmed based on beneficiary demand; this list is not exhaustive):

1. Tailoring traditional Kurdish clothes for women/men
2. Mobile phone maintenance
3. Air conditioning maintenance
4. Basic mechanics and maintenance of cars and motorcycles
5. Honey production
6. Sweets production
7. PVC plastic installation
8. Basic carpentry
9. Home electrical setup
10. Welding
11. Hair dressing
12. Various food production
13. Photoshop
14. Working on high ceilings
15. Basic sewage line setup
16. Skills for breeding sheep/cows/poultry
17. Installing ceramic floor and wall tiles
18. Beautician
19. Smithy for doors and windows
20. Painting
21. Women's handicrafts
22. Dairy production
23. Aleppo soap/shampoo/candle production

Responsibilities:

- Prepare a detailed training program, including a clear methodology and proposed tools. The training must adopt a participatory and interactive approach which should include educational games for practicing the skills learned.
- Prepare a bill of quantity for any materials/tools needed for trainees.
- Prepare a list of requirements for venues and any major equipment needed to conduct the training.

- Record trainees' participation and attention during the training and report to RI management on a daily basis.
- Assess at the end of each class trainees' comprehension of the subjects discussed.

Skills and qualifications:

- Degree or professional certification in the relevant skill(s), as appropriate
- Demonstrated professional experience directly related to the relevant skill(s)
- Previous training experience in the target skill(s), preferably with experience working with low-literacy populations
- Experience developing training curriculum
- Experience working with people from different backgrounds
- Motivated, dynamic; able and willing to take initiative
- Arabic, English, and Kurdish languages are required
- Previous experience providing similar services for an NGO is preferred

How to apply:

Please send your CV and a cover letter to aide.botta@ri.org. If you are applying as an organization, please include the individual CVs of trainers in the relevant skill(s). The cover letter must include which of the skill(s) listed above you are qualified to train in, and which of the seven areas listed above you are able to work in. Applications will be reviewed as they are received, so it is recommended you apply as soon as possible.