



CCR IRAQ MISSION- Erbil

Our reference: CCR/IR29/Tender 001/2023

SUBJECT: **Delivery and Distribution of Agricultural Inputs for farmers in Hamdanyia District, Ninewa Governorate**

Dear Suppliers / Service Providers

Following your enquiry regarding the publication of the above-mentioned invitation to tender, please find enclosed the following documents, which constitute the tender dossier.

Any request for clarification must be received by CCR in an email at iraq.tender@caritas.cz at least 7 days before the deadline for submission of tenders. CCR will reply to bidders' questions at least 3 days before the deadline for submission of tenders.

Costs incurred by the bidder in preparing and submitting the tender proposals will not be reimbursed.

We look forward to receiving your tender at Park View / B5 floor 17 / Door #66, Erbil before Sunday **6th February 2023 (3:00 PM Iraqi Time)**, as stated in the procurement notice.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,
Logistics Department



Tender Call

For

**Delivery and Distribution of Agricultural Inputs for farmers
in Hamdanyia District, Ninewa Governorate**

Publication reference: CCR/IR29/Tender 001/2023



Publication Date: 23rd of January 2023

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A. INSTRUCTIONS TO BIDDERS

In submitting a tender, the bidder accepts in full and without restriction the special and general conditions governing this tender as the sole basis of this tendering procedure.

The bidder accepts CCR General Terms and Conditions of Purchase by default or will include its own Sales conditions in its offer.

If the bidder wishes to point out restrictions to CCR Purchase Terms and Conditions, such reservations should be clearly explained in a letter included in the offer.

Failure to submit a tender containing all the required information and documentation within the deadline specified may lead to the rejection of the tender.

1. Preamble

Caritas Czech Republic (CCR) is a non-profit organization that operates abroad, in the context of humanitarian aid and development cooperation. It is a respected member of the international network Caritas Internationalis. Its foreign activities focus on the health and social sectors and also on developing livelihood for the local population and education of children and adults.

CCR opened a mission in IRAQ in 2017, to assist refugees, IDPs and host communities in several governorates of the country.

The project is implemented by Caritas Czech Republic in Iraq with funding from the Italian Agency for Development (AICS). implementing project in Ninawa – Hamdaniya District “Socio-economic inclusion of vulnerable Christian minorities in Hamdaniya District – Bartilla Sub-District and Karamles.

The Caritas Czech Republic will support the “Socio-economic inclusion of vulnerable Christian minorities in Ninawa -Hamdaniya District (Qaraqosh, Bartilla,Karamles) Subdistricts” project through the Delivering and Distribution of Agricultural Inputs for farmers in Hamdanyia District, Ninewa Governorate

The service provider will take roles to provide the tools and Materials has been described in the Technical Part to the Identified location.

2. Purpose of the Call for Tenders

The purpose of this Call for Tenders is to solicit competitive offer for the procurement SUPPLYING TOOLS AND MATERIALS (Agricultural Input) for CCR beneficiaries under IR29 Project.

CCR will sign a Framework Agreement for provision and transportations of SUPPLYING TOOLS AND MATERIALS As well as seeds, during of this agreement will be for six months (6) after Framework Agreement signature.

Tentative Framework Agreement value will be 206,210 USD

A detailed description of the Tools/Materials required by CCR is contained in the technical specifications (see APPENDIX A – Technical specifications).

3. Call for Tenders Schedule:

	DATE	TIME*
Deadline for request for any clarifications from CCR	29 January 2023	05:00 PM
Last date on which clarifications are issued by CCR either by mail or a meeting	30 January 2023	05:00 PM
Deadline for submission of tenders (receiving date, not sending date)	6 February 2023	03:00 PM
Tender opening session by CCR staff only	7 February 2023	10:30 AM
Notification of award to the successful tenderer	19 February 2023	12:00 PM
Signature of the Framework Agreement	22 February 2023	12:00 PM

* All times are in the local time of Iraq

* Please note all dates are provisional dates and CCR reserves the right to modify this schedule.

4. Questions and Clarifications

If CCR, either on its own initiative or in response to a request from a prospective bidder, provides additional information on the tender dossier, such information will be communicated simultaneously in writing to all the bidders.

Bidders may submit questions in writing to the following address, ideally by email, or by post mail or clarification meeting up to Seven (07) days before the deadline for submission of tenders, specifying the publication reference and the Tender title:

“CCR/IR29/Tender 001/2023, Delivery and Distribution of Agricultural Inputs for farmers in Hamdanyia District, Ninewa Governorate”

Contact name: Logistics Department.

Address: Iraq, Ebil, Parkview, Building 5, Floor 17, Apartment 66

E-mail: iraq.tender@caritas.cz

Contact number:7517407750

Any prospective tenderer seeking to arrange individual meetings with CCR during the tender period will be excluded from the tender procedure.

5. Eligibility

Participation in tendering is open on equal terms to any natural and legal companies only. However, to comply with some of CCR s donors’ rules, participants must clearly indicate their company’s nationality and origin of the proposed goods.

1. Must be legally authorized companies to do the business in IRAQ.
2. Not involved in violation of human rights (Slavery, child labor, human trafficking)
3. Not restricted to conduct business by any local, national, and international legal bodies

6. Instructions to submit an Offer

6.1. Response Format

The tender shall consist of

Two (02) Sealed Envelopes in total

One for Technical Offer (Includes Instruction for bidder ,Appendixes A, B and D), that must be sealed and titled: “Technical Offer”.

One for Financial Offer (includes Appendix C), that must be sealed and titled: “Financial Offer”.

This sealed non-identifiable envelope shall be titled:

Tender reference: CR/IR29/Tender 001/2023

SUBJECT: Delivery and Distribution of Agricultural Inputs for farmers in Hamdanyia District, Ninewa Governorate

The tenders shall be submitted by Hand personal delivery against receipt to the below address:

To, Logistics Department

Contact name: Logistics Department.

Address: Iraq, Ebil, Parkview, Building 5, Floor 17, Apartment 66

Contact number:7517407750

So that it is received no later than 6th February 2023, at 03:00 PM Iraq time.

Please note that CCR will not accept any bid through email!

Submission of tender through email will be automatically rejected!

NB: Late proposals will not be accepted and will be returned to the Proponent or discarded. Also, all proposals will be irrevocable after the Call for Tenders closing date

6.2. Content of Tenders

The Tenderer must provide sufficient information in the proposal to demonstrate compliance with the requirements set out in for proposal. The proposal shall include, as a minimum:

- 1) **“Technical Specification” (See Appendix A)** completed in detail with the Materials/ Quantity, Pictures for Illustration so that the participant answer to CCR needs as per Technical Specification.
- 2) **“Technical Offer” (See Appendix B)** duly completed. This questionnaire should be completed with all required information such as:
 - a) Proof of Company Registration IN Iraq and/or ability to work in federal Iraq. (Attach **Copy of Registration**)
 - b) Proof of work Experience (**Copy of Purchase order /Contracts to be attached**)
 - c) TAX Registration (**Copy of Tax Registration attached**).
 - d) Company Profile that demonstrates the HR structure of the company, available resources / Equipment /warehouse, listing the overall working experience etc.

Note: Not Providing Supporting Documents to Appendix B may lead to Disqualification.

- 3) **“Financial Offer”** (see Appendix C) or detailed Price offer with explanatory notes if necessary.
- 4) **“Supplier Attestation”** (See Appendix D) filled and signed by the duly authorized person

All pages of the supplier’s bid must be stamped and signed. Failure to provide all of the above and in the formats stipulated may result in disqualification of the Tenderer’s proposal.

7. Call for Tender Process

CCR reserves the right to negotiate, accept or reject any or all offers and quotations at its sole discretion and to pursue or act further on any responses it considers advantageous.

CCR does not bind itself to accept the lowest prices or any proposal. All proposals will be irrevocable after the Call for Tenders closing date.

CCR reserves the right to select a shortlist of pre-selected suppliers, based on the criteria announced in paragraph 13 of the present document. Further discussions and competitive dialogue may then be conducted with the pre-selected suppliers.

8. Period of validity

Suppliers shall be bound by their tenders for a period of **ninety (90) days minimum** from the deadline for submission of tenders.

However, the Prices and conditions defined in the Framework Agreement signed with the selected supplier will be valid for **minimum SIX (6) Months** after the agreement signature.

9. Currency of tenders

Tenders must be presented in **USD (United States Dollar)**, Inclusive of all applicable Taxes

10. Language of offers and procedure

The offers, all correspondence and documents related to the tender exchanged by the bidder and CCR must be written in English

Supporting documents and printed literature that the bidder provides may be in another language, provided they are accompanied by an accurate translation into English

For the purposes of interpretation of the tender, the English version will prevail.

11. Alteration or withdrawal of tenders

Bidders who have presented their offer before the established deadline, may request to withdraw their tenders by written notification (prior to the deadline). Withdrawals must be unconditional and will end all participation in the tender procedure.

12. Costs of preparing tenders

All costs incurred by the bidder in preparing and submitting the tender are not reimbursable. All such costs will be borne by the bidder.

13. Opening, evaluation of tenders and selection criteria

The opening and examination of tenders is for the purpose of checking whether the tenders are complete and whether the tenders are generally in order.

The subsequent evaluation of the tenders shall be carried out in Erbil, Kurdistan Region of Iraq by an Evaluation Committee made up of representatives of CCR.

The Framework Agreement will be awarded to the technically and administratively compliant tender that is offering the best quality/price ratio, considering the quality of the Materials offered and the price of the tender.

Tenders will be evaluated by two independent committees; one technical and one financial, using the criteria listed below:

- **Opening session:**

In the opening session, committee will check all mandatory documents mentioned in article 6 point 2 of this tender dossier, if they are enclosed with the submitted offer, missing any

of the mandatory documents may lead to disqualification. CCR Committee reserves the right to ask for Missing documents within 72 hours of opening.

- **Admin Check:**
 - After the opening session, all documents will go through the admin check, to make sure that the mentioned data are matching with the requesting requirement, if the data mentioned in the submitted documents are inconsistent with the requirement mentioned in tender dossier, the company will be disqualified.
 - The valid offers will be analyzed based on the answers to the Appendix (B), your answering to those questions will be a commitment from the company to CCR, that could be used in the Framework Agreement.
- **Technical Evaluation:**

All companies that will pass opening session and the admin check, will be subjected to technical evaluation, technical evaluation will be done through checking the quality of the samples, each sample will be checked in order to decide if its compliant or not, then compliant samples will be ranked based on their quality comparing to each other. As well, this will include the visit to the supplier's business setup as well as their stores / warehouse in order to confirm the quality of stock as well the availability of stock.
- **Financial Evaluation:**

After passing all previous evaluation criteria, financial offer will be evaluated and based on that the tender will be awarded for the best company that will get the best average between the financial and technical evaluation.

- **Scoring:**

The selection of the contractor will be based on a scoring table divided as follows:

Provision of administrative documents and references.	10 %
Technical Capability	30 %
Physical Check-sample checking/technical Evaluation	20 %
Financial offer	40 %
Total	100 %

In the interests of transparency and equal treatment and without being able to modify their tenders, bidders may be required, at the sole written request of the evaluation committee, to provide clarifications within 72 hours. Any such request for clarification must not seek the correction of formal errors or of major restrictions affecting performance of the Framework Agreement or distorting competition.

Before selection, and signature of the agreement, CCR will inspect the material / warehouses, store, and business setup. CCR reserves the right to de-select the tenderer if the capacity is deemed not to be adequate or compatible with that stated in the tender dossier.

CCR has right to select different supplier for the different materials

Any attempt by a bidder to influence the evaluation committee in the process of examination, clarification, evaluation, and comparison of tenders, to obtain information on how the procedure is progressing or to influence CCR in its decision concerning the award of the Framework Agreement will result in the immediate rejection of his tender. No liability can be accepted for late delivery of tenders. Late tenders will be rejected and will not be evaluated.

14. Notification award and agreement signature

The successful bidder will be informed in writing that its tender has been accepted (notification of award). CCR will send the signed purchase documents in two original copies to the successful bidder.

Within Seven (7) working days following the reception, the successful tenderer will sign, date, and send back the Framework Agreement. The successful tenderer will have to communicate the number and exact references of the bank account where the payments will be executed.

If the successful tenderer fails to sign and send back the Framework Agreement within seven (07) working days, CCR can consider after notification the award as invalid.

The unsuccessful tenderer will be informed in written shortly after the award.

15. Ownership of tenders

CCR retains ownership of all tenders received under this tender procedure. Consequently, bidders have no right to have their tenders returned to them.

16. Agreement

The agreement that will be signed between the successful tenderer and CCR is done according to CCR standard contract format.

The agreement will be based by order of preference on the following elements:

- Terms and requirements as defined in the present Tender dossier
- additional elements not covered in the Tender Dossier
- The selected supplier's offer
- Specific conditions that differ from the above, offered by the supplier and explicitly accepted by CCR
- Supplier Attestation – Origin of Goods from Sanctioned countries and Supplier's presence in sanctioned countries
- Additional documentation may be require

17. Cancellation of the tender procedure

In the event of a tender procedure's cancellation, bidders will be notified by CCR.

If the tender procedure is cancelled before the outer envelope of any tender has been opened, the sealed envelopes will be returned, unopened, to the tenderers.

Cancellation may occur where:

1. The tender procedure has been unsuccessful, namely where not qualitatively or financially worthwhile tender has been received or there has been no response at all.
2. The economic or technical parameters of the project have been fundamentally altered.
3. Exceptional circumstances or *force majeure* render normal performance of the project impossible.
4. All technically compliant tenders exceed the financial resources available.
5. There have been irregularities in the procedure, in particular where these have prevented fair competition.

Under no circumstances will CCR be liable for damages, whatever their nature (in particular damages for loss of profits) or relation with the cancellation of a tender, even if CCR has been warned of the possibility of damages.

The publication of a procurement notice does not commit CCR to implement the announced program or project.

18. Ethics

CCR pays incredibly careful attention to working with companies that commit to respecting basic Ethics Rules.

The tenderers will have to fill in and sign the Declaration of compliance & commitment to respect CCR Good Business Regulations.

19. Technical and commercial specifications

This part describes the details of the offer with which the bidder must comply. It includes:

- The technical description of the Materials expected from the supplier,
- The additional services expected to be included with the main Materials provision.
- Post Award ways of working,
- Order process,
- Invoicing and Payment processes.

19.1. Technical description of the Materials

The subject of the call for tender is the Materials provision by the supplier of the following to CCR as detailed below. All supplied Materials will have to be compliant with international and national standards and norms, and to be adapted to the conditions they will be used in.

Please see [Appendix A technical specifications for details.](#)

19.2. Quantities

CCR is not committed with any certain quantity/materials to order. CCR will raise a PO for a certain materials and quantity upon the need.

19.3. Variation in quantity

CCR reserves the right to order a variable number of units included in the Agreement, with no previously stipulated quantity that can be taken as a reference.

20. Services included

Offers can only be submitted by a company (specified or general trading company) depending on the Goods/Materials required (Please see Appendix A).

labors, loading and offloading of materials to CCR intervention areas mentioned in Appendix A will be under the responsibility of CCR by coordination with the selected supplier.

21. Post-Award ways of working

Provision of Materials

CCR and the selected suppliers will sign a Framework Agreement. This agreement will detail the type of Materials to be provided and the prices for a certain period and the delivery lead time. The request for materials provision would be based on CCR needs will issue a PO for each quantity/materials/service needed. (Means CCR is not committed to any quantities). Please see Appendix A “Technical Specifications” and Appendix C “Financial offer” for further information.

22. Order Conditions

22.1. Delivery Location

Transportation to CCR intervention area in (Hamdaniya District- Ninewa Governorate) (Qaraqosh, Bartilla, Karamles):

CCR will not provide any transportation, access facilities or additional payment for the delivery of the goods/materials to the selected supplier.

Exact locations of delivery will be:

Governorate	District	Sub-District	Location Name
Ninewa	Hamdaniya	Qaraqosh	Center of Qaraqosh
Ninewa	Hamdaniya	Bartilla	Center of Bartilla
Ninewa	Hamdaniya	Karamles	Center of Karamles

CCR will provide selected supplier with exact number of Tools / Materials to be delivered to each location upon the start of the service.

CCR will raise a PO for the materials quantities and transportation /cost, delivery location and the needs.

22.2. Late Delivery

The supplier must notice CCR about any potential delay, as soon as he/she is aware of it, in within (5) working days in advance order to anticipate and minimize the consequences.

If Materials or Services cannot be provided to CCR on time, CCR reserves the right to cancel the agreement /Contract.

Or

Penalty: if the selected supplier failed to deliver the materials on CCR requested date, then the penalty will be put in place, an amount of (0.2%) will be deducted from total of current signed agreement value for every day of delay.

22.3. Relations between CCR and the Suppliers:

Selected suppliers will be expected to clearly nominate one official representative who will be CCR main contact to manage the ordered needs and information's, the contract, invoicing, and payment.

CCR expects the representative to be available and reactive to solve any problem that CCR may encounter during the Agreement validity period. The representative should be actively involved in the management of the relationship between the customer (CCR) and its Company to ensure effective and smooth cooperation.

23. Invoicing & Payment

23.1. Invoicing

Payments will occur after reception and acceptance of total delivery of the Materials for each PO separately by CCR representative and upon the reception of one original invoice issued by the supplier.

This invoice must include the stamp, name, address, and registration number of the supplier. It must also include the date and number of the invoice, as well as the unit cost, quantity of materials delivered included in the signed Framework Agreement and the total cost for each material and the total cost of the invoice.

23.2. Payment

All payments will be exclusively made to the supplier's/company name by bank wire transfer.

The selected supplier will be paid within (15) Working days after the delivery of each of materials requested, with the USD as currency of payment.

In order to claim the payment, the supplier must provide CCR with the following documents for each quantity supplied:

- One original invoice signed and stamped by the contractor.
- If the owner is not the contractor, then he should issue a letter of authorization to the contractor who will be the main focal point between the awarded contractor and CCR.
- Delivery/Reception notes signed by CCR logistics.

B. Appendixes

Appendix A: Technical Specifications

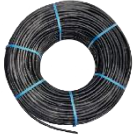





Appendix B: Technical Offer

Appendix C: Financial Offer









Appendix D: Supplier Attestation

Appendix A: Technical Specification





Agriculture Tool

No.	Item Description	Unit	Brand, country of origin and other technical details	Item Photo
1	400-meter drip system Irrigation drip system	System		
2	plastic water tank with a capacity of 1000 liters	PCS		
3	plastic water tank with a capacity of 1500 liters	PCS		
4	plastic water tank with a capacity of 2000 liters	PCS		
5	1000 liter metal water tank, 0.8 mm cage	PCS		
6	1000 liter metal water tank, 0.9 mm cage	PCS		

7	1500 liter metal water tank, 0.7 mm cage	PCS	
8	1500 liter metal water tank, 0.8 mm cage	PCS	
9	1500 liter metal water tank, 0.9 mm cage	PCS	
1	2000 liter metal water tank, 1.8 mm cage	SET	
1	Plastic pipe for sprinkler irrigation (6 meters long - one piece)	Set	
1	Plastic tube for drip irrigation (6 meters long - 1 piece)	PCS	
1	Soil Softener - Italian	PCS	
1	Soil Softener - Chinese	PCS	

1	3 HP water pump - single phase	PCS		
1	4 HP water pump - single phase	PCS		
1	5.5 HP water pump - single phase	PCS		
1	7.5 hp three phase water pump	PCS		
1	Drip irrigation system - 16 mm (400meter length)	system		
2	Drip irrigation system - 20 mm (300meter length)	system		
2	Nozzle 100 pcs	PCS		
2	Generator with a generating capacity of 8 amps	PCS		

2	Generator with a generating capacity of 12 amps	PCS	
2	Generator with a generating capacity of 20 amps	PCS	
2	Irrigation drippers, 1/2-inch good quality	PCS	
2	irrigation hose black color 1/2 in (M.L	
2	Joiner 1/2	PCS	
2	Valve 1/2	PCS	
2	Pipe end cap	PCS	
3	Splitter	L.S	

3	PPR water pipe 1/2-inch diameter, 6m length, good quality	M.L	
3	PVC pipe 4", 6 m length, good quality	m.l	
3	PVC pipe 3", 6 m length, good quality	m.l	
3	Tape Teflon of 0.5" width and 520" in length (large size), good quality	Roll	

Consumable Materials (Pesticides, fertilizers and seeds required for Agriculture)

No.	Item Description	Unit	Brand, country of origin and other technical details
1.	Soybean / Shaima	Kg	
2.	Mach / K45 Alrasasi A45 Nahrwan K55	Kg	
3.	Iraqi sesame	Kg	
4.	Onion / Aragon / Pandero / Early Sweet	Kg	
5.	Wheat of Jihan	Kg	
6.	Wheat of 99 Tigris	Kg	

7.	Wheat of Degla Al-Khair	Kg		
8.	Wheat of Sham	Kg		
9.	Wheat of Adana	Kg		
10.	Wheat of Wafia	Kg		
11.	American / Yugoslavian / French yellow corn	Kg		
12.	urea	Kg		
13.	H-85	Kg		
14.	SOILEX _ SOILEX	Liter		
15.	Rootex	Kg		
16.	Growth stimulator and tonic / Vigor Ezer	Liter		

17	Magnesium / Mainstay Magnesium	Liter		
18	Calcium supplement / Cosmocal	Liter		
19	Foliar fertilizer / amino seal	Kg		
20	Compound foliar fertilizer / Agro_K	Kg		
21	Phosphate / phosphasil	Kg		
22	Big / Triplex Elements	Kg		
23	Astringent / Inex-A	M.L		
24	Acidity Regulator / Buffex	gram		
25	Foliar fertilization / flowering / Maxi Crow	M.L		
26	Compound foliar fertilizer small/ Agro_K	Liter		

Appendix B: Technical Offer

Publication reference: CCR/IR29/Tender 001/2023

Company Name:	
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Company Address:	
Contact Name:	
Contact Position / title:	
Contact Details Phone:	
Contact Details Email:	

Company Information:	
1.	Is your company registered in Iraq? Please provide a copy of Registration.
2.	When was it registered?
3.	Do you have office in Ninawa?
4.	Do you have other offices in the country? Where?
5.	How many employees work for your company in-country? Please provide the list of your employees
6.	Do you have company profile (Yes / No) ...? If yes, please attach a copy of Company profile
Financial Information:	
7.	What is your yearly income in USD over the last 02 years? (2020 or 2021):
8.	Are you Able to provide Retention money 10% as Guarantee of Delivery after signature of Contract? Yes / No

Customer References:	
9.	Have you worked in the past with CCR (detail year and activity)?
10	Please provide names and contacts of 3 customers (Humanitarian NGOs) to whom you have recently provided the same kind of services.
	1) Name of Reference NGO:
	Contact Person Name:
	Email Address: (Official Email preferred)
	Phone:
	Date of Contract
	Which Product you Supplied
	2) Name of Reference NGO:
	Contact Person Name:
	Email Address: (Official Email preferred)
	Phone:
	Date of Contract
	Which Product you Supplied
	3) Name of Reference NGO:
	Contact Person Name:
Email Address: (Official Email preferred)	
Phone:	
Date of Contract	
Which Product you Supplied	
11	Please provide names and contacts of 2 customers (public or private companies) to whom you have recently provided the same kind of services.
	1) Name of Reference of the company:
	Contact Person Name:
	Email Address: (Official Email preferred)
	Phone:
	Date of Contract
	Which Product you Supplied
2) Name of Reference of the company	

	Contact Person Name:	
	Email Address: (Official Email preferred)	
	Phone:	
	Date of Contract	
	Which Product you Supplied	
	3) Name of Reference of the company	
	Contact Person Name:	
	Email Address: (Official Email preferred)	
	Phone:	
	Date of Contract	
	Which Product you Supplied	
Technical Capacity:		
12	What is your core business (activity)?	
13	What are the products You Supply to your customers?	
14	Are You willing to provide sample of each item mentioned in Appendix A?	
15	What is the origin of the Product / Material you intend to Supply to CCR? CCR prefer (Good Quality)	
16	Do you have (Materials available) Stock Available for same required materials in this tender?	
17	If you do not have Stock Available, how much time you will need to procure / Import the stock, approximately?	
18	Did you attach copy of previous Contracts / Work order, Purchase order as proof of Experience	
Delivery Capacity:		
19	Can you transport and deliver the Materials to CCR intervention area in Hamdanyia district including Qaraqush, Bartalla and Karamles, knowing that all taxes and custom costs and also the access to the mentioned locations will be your responsibility?	
20	What is the average delivery lead time for delivery of materials (considering materials should be arranged withing packages as per CCR plan to distribute the materials to 240 farmers in the above-mentioned areas, after receipt of CCR Purchase Order?	
Warranty & Maintenance:		
21	Are you willing to replace the item within 2 working days if found broken/damaged/expired or not in good condition/packed? (Yes/No)	
Financial Conditions:		

22	What is the validity of your offer? (Minimum 03 Months):	
23	After delivery, when do you expect payment? CCR prefers 10 to 15 Working days?	
24	How do you expect to be paid (cheque / Bank transfer, etc.)? CCR prefer bank wire transfer	
25	Do you have your Company Bank Account? Yes / No	
26	Please provide the Details of your bank account	
Tender Submission (Reminder – Checklist):		
27	Did you Sign and Stamp all the pages including the Appendix A.B.C. D (Yes / No)?	
28	Did you attach the following photocopies? Your Company Profile Your Company Registration Certificate List of your Employees List of Your Works / Products Supplied to Customer Contracts and Purchase order Copies to prove your Experience. other Document you consider valuable during the evaluation should be included.	

Important Note:

Tender must be submitted as per Following breakdown.

1- Administrative / Technical Envelope:

Company Profile, Your Company Registration Certificate, List of your Employees List of Your Works / Products Supplied to Customer, Contracts and Purchase order Copies to prove your Experience, Financial Bank statement or Audited Report AND Appendixes B, D.

2- Financial offer / Envelope:

Appendix C only or Your Financial Quotation

Please Note that Submission of Wrong contents in Envelope may lead to disqualification from Bid process. Therefore, pay full attention to above mentioned “Important Note”.

Date:

Signature:

Appendix C: Financial offer

No.	Item Description	Unit	Quantity	Unit Price (USD)
1	400-meter drip system Irrigation drip system	System	1	
2	plastic water tank with a capacity of 1000 liters	PCS	1	
3	plastic water tank with a capacity of 1500 liters	PCS	1	
4	plastic water tank with a capacity of 2000 liters	PCS	1	
5	1000 liter metal water tank, 0.8 mm cage	PCS	1	
6	1000 liter metal water tank, 0.9 mm cage	PCS	1	
7	1500 liter metal water tank, 0.7 mm cage	PCS	1	
8	1500 liter metal water tank, 0.8 mm cage	PCS	1	
9	1500 liter metal water tank, 0.9 mm cage	PCS	1	
10	2000 liter metal water tank, 1.8 mm cage	SET	1	
11	Plastic pipe for sprinkler irrigation (6 meters long - one piece)	set	1	
12	Plastic tube for drip irrigation (6 meters long - 1 piece)	PCS	1	
13	Soil Softener - Italian	PCS	1	
14	Soil Softener - Chinese	PCS	1	
15	3 HP water pump - single phase	PCS	1	
16	4 HP water pump - single phase	PCS	1	
17	5.5 HP water pump - single phase	PCS	1	
18	7.5 hp three phase water pump	PCS	1	
19	Drip irrigation system - 16 mm (400meter length)	system	1	
20	Drip irrigation system - 20 mm (300meter length)	system	1	
21	Nozzle 100 pcs	PCS	1	
22	Generator with a generating capacity of 8 amps	PCS	1	
23	Generator with a generating capacity of 12 amps	PCS	1	
24	Generator with a generating capacity of 20 amps	PCS	1	
25	Irrigation drippers, 1/2-inch good quality	PCS	1	
26	irrigation hose black color 1/2 in (M.L	1	

27	Joiner 1/2	PCS	1	
28	Valve 1/2	PCS	1	
29	Pipe end cap	PCS	1	
30	Splitter	L.S	1	
31	PPR water pipe 1/2-inch diameter, 6m length, good quality	M.L	1	
32	PVC pipe 4", 6 m length, good quality	m.l	1	
33	PVC pipe 3", 6 m length, good quality	m.l	1	
34	Tape Teflon of 0.5" width and 520" in length (large size), good quality	roll	1	
35	Soybean / Shaima	Kg	1	
36	Mach / K45 Alrasasi A45 Nahrwan K55	Kg	1	
37	Iraqi sesame	Kg	1	
38	Onion / Aragon / Pandero / Early Sweet	Kg	1	
39	Wheat of Jihan	Kg	1	
40	Wheat of 99 Tigris	Kg	1	
41	Wheat of Degla Al-Khair	Kg	1	
42	Wheat of Sham	Kg	1	
43	Wheat of Adana	Kg	1	
44	Wheat of Wafia	Kg	1	
45	American / Yugoslavian / French yellow corn	Kg	1	
46	urea	Kg	1	
47	H-85	Kg	1	
48	SOILEX _ SOILEX	Liter	1	
49	Rootex	Kg	1	
50	Growth stimulator and tonic / Vigor Ezer	Liter	1	
51	Magnesium / Mainstay Magnesium	Liter	1	
52	Calcium supplement / Cosmocal	Liter	1	
53	Foliar fertilizer / amino seal	Kg	1	
54	Compound foliar fertilizer / Agro_K	Kg	1	
55	Phosphate / phosphasil	Kg	1	
56	Big / Triplex Elements	Kg	1	
57	Astringent / Inex-A	M.L	1	
58	Acidity Regulator / Buffex	gram	1	
59	Foliar fertilization / flowering / Maxi Crow	M.L	1	
60	Compound foliar fertilizer small/ Agro_K	Liter	1	

Delivery Lead-time (in days or weeks):	
All Taxes included?	

Validity of this offer (minimum 3 Months):	
Commitment to offer fixed prices for minimum 3 months if contract is awarded to your company?	
Payment Conditions: (Advance or after delivery, Cash or Cheque)?	

Date:

Signature:

Appendix D: Supplier Attestation

Origin of Goods from Sanctioned countries and Supplier's presence in sanctioned countries

Due to international sanctions, All Caritas Czech Republic (CCR) suppliers in Iraq must attest that they are neither based in, nor use goods that are supplied through (or are produced in), countries that are subject to these international sanctions. Within the Middle East this specifically means Iraq's neighboring countries. The following attestation must therefore be signed by Caritas Czech Republic suppliers.

I, _____, (insert name of legal representative of company) of _____ (insert company name) confirm that I have read the above and that I confirm that the company I represent does not source products from either Iran or Syria; or use products made in those countries. I equally confirm that the _____ (insert company name) does not have a presence in either Iran or Syria.

By my signature below I confirm that my attestation above is a truthful representation of the position of _____ (insert company name) with regard to the sourcing of our goods, origin of our goods and our presence in sanctioned countries.

Signature: _____

Company stamp: _____