

Tender Notice Ref.: ITB-INT-IRQ-01-2023

Dear Madam/Sir,

INVITATION TO BID FOR ESTABLISHING FRAMEWORK AGREEMENT FOR Provision of Buses Rental Services

INTERSOS is an international non-profit humanitarian aid organization founded in 1992. INTERSOS works to achieve a world of equality, justice, peace, and solidarity, by assisting people to live in dignity and safety, alleviating suffering, and meeting their needs. The mission of INTERSOS is to support people, families, and communities in areas most affected by crises around the world, providing crucial assistance to populations in life-threatening situations, in situations of famine and suffering resulting from extreme poverty, disasters, and conflict.

Since 2016 INTERSOS provide humanitarian programs for people in need in Iraq. In this context, the Iraq office would like to establish a framework agreement for rental vehicle service and rental bus service initially for a period of 12 months to be used in the whole of Iraq.

This tender process aims to identify service provider/s to establish framework agreement/s for the provision of Buses Rental Services including fuel, maintenance, and insurance to be used for INTERSOS humanitarian activities in Kurdistan Region and all over Iraq. The framework agreement will be based on a fixed price for a fixed period of 1 (One) year with the possibility of extension.

Tenderers may submit questions in writing to the following address up to 5 days before the deadline for submission of tenders, specifying the reference and the contract title:

< tender.iraq@intersos.org >

Please find enclosed the following documents, which constitute the tender dossier:

A. Instructions to tenderers

B. Draft contract and special conditions, including annexes

- Sample Framework Agreement / Contract
- Special conditions
- Annex I: General conditions
- Annex II: Technical specifications and technical offer
- Annex III: Term of Reference
- Annex IV: Budget breakdown (model financial offer)
- Annex V: Tender forms
- Annex VI: Suppliers Declaration

C. Further information required from tenderers:

- Administrative Order for company`s working permit.
- Proof of Tax clearance for KRI
- Ownership certificate
- Company Profile / Fleet Capacity
- The Ownership of the buses or power of Attorney to use the buses.
- Similar previous experiences, with Proofs, maximum 5 experiences within last 3 years.

D. Tender form for a supply contract and Declaration of honor on exclusion and selection criteria

We look forward to receiving your tender before the submission deadline **on 06 February 2023** before **16:00** at one of the addresses specified in the Instructions to tenderers.