

## **Tender Notice Ref.: ITB-INT-IRQ-10-2022**

Dear Madam/Sir,

### **INVITATION TO BID FOR ESTABLISHING FRAMEWORK AGREEMENT FOR Provision of Money Transfer- Hawala Services**

INTERSOS is an international non-profit humanitarian aid organization founded in 1992. INTERSOS works to achieve a world of equality, justice, peace and solidarity, by assisting people to live in dignity and safety, alleviating suffering and meeting their needs. The mission of INTERSOS is to support people, families and communities in areas most affected by crisis around the world, providing crucial assistance to populations in life threatening situations, in situations of famine and suffering resulting from extreme poverty, disasters, and conflict.

Since 2016 INTERSOS provide humanitarian programs for the people in need in Iraq. In this context Iraq office would like to establish a framework agreement for Money Transfer service initially for a period of 12 months to be used in whole of Iraq.

The aim of this tender process is to identify service provider/s to establish framework agreement/s for the provision of Money Transfer services to be used for INTERSOS humanitarian activities all over Iraq. The framework agreement will be based on fixed price for a fixed period of 1 (One) year with the possibilities of extension.

Please find enclosed the following documents, which constitute the tender dossier:

**A. Instructions to tenderers**

**B. Draft contract and special conditions, including annexes**

- Sample Framework Agreement / Contract
- Special conditions
- Annex I: General conditions
- Annex II: Tender forms
- Annex III: Suppliers Declaration

**C. Further information required from tenderers:**

- Administrative compliance grid
- Proof of Tax clearance for Federal Iraq and/or Kurdistan Region-Iraq.
- Business Registraion
- Company Profile
- Similar previous experiences maximum 5 similar works in the past 3 years

**D. Tender form for a supply contract and Declaration of honour on exclusion and selection criteria**

We look forward to receiving your tender before the submission deadline **on 08 December 2022** before **16:00** at one of the addresses specified in the Instructions to tenderers.