

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	New Ba'quobah, Hay Al-Fares, Taboo Street
Address 2:	District 206, Street 34, House 31
City:	Diyala
Country:	Iraq
Phone #:	
E-mail:	rfq.irq.diy@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The **Danish Refugee Council (DRC)** with funding from [Various donors] hereby request you to submit price quotation(s) for the supply of the item(s) for **[PSS Modules-Recreation]** which are listed below:

Request for Quotation Details			
RFQ #:	RFQ-IRQ-012853	Currency of Bid (3-letter code):	1 USD = 1442 IQD
RFQ Issuing Date:	02, August, 2022	Bid Validity Period (days):	Minimum of 90 Days
RFQ Closing Date:	08, August, 2022	Required Delivery Date:	TBD
RFQ Closing Time:	04:00 PM	Required Delivery Destination:	Diyala
Questions to the RFQ	N/A	Required Delivery Terms:	DDP (INCOTERMS 2020)

RFQ INSTRUCTIONS

For DRC to Complete					For Supplier to Complete		
Item #	Product name	Item Description	Unit/ Measure	Quantity Required	Quantity Offered	Unit Price	Total Price
1	Filigree wire (18-gauge and 20 gauge) or jewelry wire of 2.5	BENECREAT 12 17 18 Gauge Aluminum Wire (18 Gauge,492 FT) Anodized or Jewelry of wire of 2.5 mm, Craft Making Beading Floral Colored Aluminum Craft Wire - Brown	PIEC	10			
2	Small letters beads/colored	100PCS - 7mm Opaque Glitter Colorful Round Alphabet beads, Round Beads, ABC Name Beads, A-Z Letter Beads, Mixed Random	PACK	2			
3	Small letters beads/ one color(white)	100PCS - 7mm Opaque Glitter white color, Round Alphabet beads, Round Beads, ABC Name Beads, A-Z Letter Beads, Mixed Random	PACK	1			
4	Clothes patches (different shapes and colors)	Butie.Iron on Patches 22 Pieces Assorted Cool Patches Fabric Embroidered Patches Motif Applique Kit, Perfect Ironed on Jackets, Clothing (22PCS-RF-28)	PACK	25			
5	Jewelry beads, glass beads (round ones)	Jewelry glass beads, crystal, round, colorful, size:12 mm	PACK	10			
6	Clay bead set (these beads are flat, not round) beads of dif	Polymer Clay Beads 22 Colors 6mm Flat Round Heishi Bead Kit Include Letter Smiley Face Spacer Beads for Bracelets Necklace Jewelry Making.	PACK	10			
7	Paint brushes	Pack of 12 paint Brush Set Acrylic Passion - Length:16.5cm~19 cm	SET	5			

RFQ INSTRUCTIONS

8	Brilliant Mediterranean Opal Stone	10X12mm Brilliant Mediterranean Opal Stone colored, Sparkling Cut Faceted Beads for Jewelry DIY Gemstones Loose Oval Cabochon	PACK	10			
9	Acrylic paint different colors	"Acrylic paint set of 12 bottle with a size of 100 ml, (12 different colors bottles in each set)"	SET	2			
10	Sewing beads	4mm Glass Beads Round Colorful Crystal Bead Spacer Bead For Jewelry Making Bracelet And With Cloth.	PACK	3			
11	small sewing beads	4mm Charm Beads Glass Seed Bead Box Set Round Beads for DIY Bracelet Necklace Jewelry Making Accessories 20 Colors	PACK	5			
12	Fabric accessories – buttons (different colors and shapes)	Set of buttons in very different colors, sizes and shapes.	PACK	10			
13	Curver boxes with cover large to put all the materials	material:Polypropylene, size:Width: 56 cm, Length: 78 cm, Height: 43 cm, colour:Transparent, use:Indoor.	PIEC	10			
14	Fabric cotton	15.7"x19.7" Bright Solid Colors Printed Cotton Fabric Bundles Assorted Patchwork Cloth DIY Sewing Quilting Crafting Fabric for Baby Childrens, 14 Pieces	ROLL	10			
15	Black Basil Seeds	ORGANIC BLACK BASIL SEEDS 200GM - Black Basil Seeds - 100% Pure Natural Black Basil Seeds	PACK	9			

RFQ INSTRUCTIONS

16	Cherry tomato seeds	45-55 days Tiny Tim, Organic Tomato seeds, Hybrid Tomato seeds, A cherry type tomato that produces 25 g packet.	PACK	2			
17	Mint seeds	Peppermint Herb Seed Balls (Mentha piperita, Pack of 20)	PACK	9			
18	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 one Color(gray) 1000 Yards Each	PACK	2			
19	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 one Color(black) 1000 Yards Each	PACK	2			
20	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 different Colors 1000 Yards Each	PACK	3			
21	needs for seewing	1 pack include (10Pcs) Needles for Brother Sewing Machine Heavy Duty Universal Regular Point Singer, Janome, Bernina, Kenmore (DB 65/9)	PACK	10			
22	Bobbin case	Bobbin Case #XC7206001 Brother PR-600, PR-620, PR-1000 Embroidery Machine	PIEC	5			
23	Bobbin	SIXQJZML Style SA156 Sewing Machine Bobbins for Brother - 30 Pack,(Style SA156 Sewing Machine Bobbins, Bobbin size: approx. 2 * 2 * 1 cm(0.78*0.78*0.2 inch), Package Content :30 x Bobbins per pack).	PACK	2			

RFQ INSTRUCTIONS

24	lace rolls	Embroidery Mirror and Pearl Velvet Lace for Saree Border (Length of Lace 9 mtr & Width of 4 cms) different color.	ROLL	2			
25	lace rolls-De-Ultimate	De-Ultimate CWG0151 (20 Mtr) Roll of Multicolor Latkan Fur Velvet Gota Patti Embroidery Trim Lace Border with 1.905 cm Width for Saree,Suit,Dresses Embellishment,Fashion Designing,craftworks	ROLL	2			
26	lace flower rolls	1 meter/roll 8cm Wide Chiffon Flower Pearl Ribbon Lace Fabric Handmade DIY Wedding Dress Sewing Craft Decoration 4 color(pink, white, blue, red)	ROLL	9			
27	Cotton colored fabrics	8pcs/Lot 100% Cotton Fabrics Solid Color Fabric for Patchwork Art DIY Clothing 40cmx50cm	ROLL	9			
28	Printed fabric	High quality 100% cotton fabric hand-printed floral printed cotton cloth,dress,8 kind color,size 40*50cm, Bag(8pcs)	ROLL	9			
29	Soil Organic Concentrate 5 kg.	Soil Organic Concentrate 5 kg.	PIEC	20			
30	Figurines	Safari Animals Figures Toys, Realistic Jumbo Wild Zoo Animals Figurines Large Plastic African Jungle Animals Playset with Elephant, Giraffe, Lion, Tiger, Gorilla for Kids Toddlers, 12 Piece Gift Set.	SET	15			
31	Plastic Pot	Heavy Duty Squat Plastic Pot Material Plastic Colour Terracotta Diameter 15 cm Height 13 cm Volume 5 lt	PIEC	20			

RFQ INSTRUCTIONS

32	small plants/Calathea Lancifolia	Calathea Lancifolia 'Rattlesnake' Live Plant for Indoor Different Houseplants in 4" & 6" Pot Real House Plant Decor for Living Room,	PIEC	9			
33	small plants/Money Tree	Money Tree 'Guiana Chestnut' Pachira Braid Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office, Desk,	PIEC	9			
34	small plants/Pilea Peperomioides	Pilea Peperomioides 'Chinese Money' Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office, Desk & Bathroom,	PIEC	9			
35	small plants/Zamioculcas zamiifolia	Zamioculcas zamiifolia ZZ Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office	PIEC	9			
36	small plants/Dracaena	Dracaena, Live Plant for Indoor Different Houseplants in 4" & 6" Pot, Dracaena reflexa Dragon Tree, size: , Pot 4"/6" - 12" tall	PIEC	9			
37	Magnifying Glass	Insten Magnifying Glass 5X Handheld Reading Magnifier - Crystal Clear Glass Lens for Book Newspaper Maps Reading, Classroom Science, Insect & Hobby Observation, Great for Seniors and Kids	PIEC	3			
38	Wide soft elastic rolls	Dritz 2" Soft Waistband Elastic, Black, 2 yd	PIEC	20			
39	Golden trophy	Golden trophy ABS plastic, 345cm Height	PIEC	2			

RFQ INSTRUCTIONS

40	Soccer uniforms	Soccer uniforms for Adults (Set includes: Shorts and T-shirt) - 100% polyester (XL / White colour)	PIEC	30			
41	Soccer uniforms	Soccer uniforms for Adults (Set includes: Shorts and T-shirt) - 100% polyester (XL / Blue colour)	PIEC	30			
42	Gold Medals	Gold Medals for Soccer (Winner Medals) , 2 Inches in Diameter with 30-Inch Ribbon (12 Piece in pack)	PACK	3			
43	Filigree wire (18-gauge and 20 gauge) or jewelry wire of 2.5	BENECREAT 12 17 18 Gauge Aluminum Wire (18 Gauge,492 FT) Anodized or Jewelry of wire of 2.5 mm, Craft Making Beading Floral Colored Aluminum Craft Wire - Brown	PIEC	20			
44	Small letters beads/colored	100PCS - 7mm Opaque Glitter Colorful Round Alphabet beads, Round Beads, ABC Name Beads, A-Z Letter Beads, Mixed Random	PACK	2			
45	Small letters beads/ one color(white)	100PCS - 7mm Opaque Glitter white color, Round Alphabet beads, Round Beads, ABC Name Beads, A-Z Letter Beads, Mixed Random	PACK	1			
46	Clothes patches (different shapes and colors)	Butie.Iron on Patches 22 Pieces Assorted Cool Patches Fabric Embroidered Patches Motif Applique Kit, Perfect Ironed on Jackets, Clothing (22PCS-RF-28)	PACK	25			
47	Jewelry beads, glass beads (round ones)	Jewelry glass beads, crystal, round, colorful, size:12 mm	PACK	10			

RFQ INSTRUCTIONS

48	Clay bead set (these beads are flat, not round) beads of dif	Polymer Clay Beads 22 Colors 6mm Flat Round Heishi Bead Kit Include Letter Smiley Face Spacer Beads for Bracelets Necklace Jewelry Making.	PACK	10			
49	Paint brushes	Pack of 12 paint Brush Set Acrylic Passion - Length:16.5cm~19 cm	SET	5			
50	Brilliant Mediterranean Opal Stone	10X12mm Brilliant Mediterranean Opal Stone colored, Sparkling Cut Faceted Beads for Jewelry DIY Gemstones Loose Oval Cabochon	PACK	10			
51	Acrylic paint different colors	"Acrylic paint set of 12 bottle with a size of 100 ml, (12 different colors bottles in each set)"	SET	5			
52	Sewing beads	4mm Glass Beads Round Colorful Crystal Bead Spacer Bead For Jewelry Making Bracelet And With Cloth.	PACK	5			
53	small sewing beads	4mm Charm Beads Glass Seed Bead Box Set Round Beads for DIY Bracelet Necklace Jewelry Making Accessories 20 Colors	PACK	5			
54	Fabric accessories – buttons (different colors and shapes)	Set of buttons in very different colors, sizes and shapes.	PACK	10			
55	Curver boxes with cover large to put all the materials	material:Polypropylene, size:Width: 56 cm, Length: 78 cm, Height: 43 cm, colour:Transparent, use:Indoor.	PIEC	20			

RFQ INSTRUCTIONS

56	Fabric cotton	15.7"x19.7" Bright Solid Colors Printed Cotton Fabric Bundles Assorted Patchwork Cloth DIY Sewing Quilting Crafting Fabric for Baby Childrens, 14 Pieces	ROLL	20			
57	Black Basil Seeds	ORGANIC BLACK BASIL SEEDS 200GM - Black Basil Seeds - 100% Pure Natural Black Basil Seeds	PACK	9			
58	Cherry tomato seeds	45-55 days Tiny Tim,Organic Tomato seeds, Hybrid Tomato seeds, A cherry type tomato that produces 25 g packet.	PACK	4			
59	Mint seeds	Peppermint Herb Seed Balls (Mentha piperita, Pack of 20)	PACK	9			
60	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 one Color(gray) 1000 Yards Each	PACK	3			
61	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 one Color(black) 1000 Yards Each	PACK	3			
62	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 different Colors 1000 Yards Each	PACK	4			
63	needles for sewing	1 pack include (10Pcs) Needles for Brother Sewing Machine Heavy Duty Universal Regular Point Singer, Janome, Bernina, Kenmore (DB 65/9)	PACK	8			

RFQ INSTRUCTIONS

64	Bobbin case	Bobbin Case #XC7206001 Brother PR-600, PR-620, PR-1000 Embroidery Machine	PIEC	6			
65	Bobbin	SIXQJZML Style SA156 Sewing Machine Bobbins for Brother - 30 Pack,(Style SA156 Sewing Machine Bobbins, Bobbin size: approx. 2 * 2 * 1 cm(0.78*0.78*0.2 inch), Package Content :30 x Bobbins per pack).	PACK	2			
66	lace rolls	Embroidery Mirror and Pearl Velvet Lace for Saree Border (Length of Lace 9 mtr & Width of 4 cms) different color.	ROLL	2			
67	lace rolls-De-Ultimate	De-Ultimate CWG0151 (20 Mtr) Roll of Multicolor Latkan Fur Velvet Gota Patti Embroidery Trim Lace Border with 1.905 cm Width for Saree,Suit,Dresses Embellishment,Fashion Designing,craftworks	ROLL	2			
68	lace flower rolls	1 meter/roll 8cm Wide Chiffon Flower Pearl Ribbon Lace Fabric Handmade DIY Wedding Dress Sewing Craft Decoration 4 color(pink, white, blue, red)	ROLL	9			
69	Cotton colored fabrics	8pcs/Lot 100% Cotton Fabrics Solid Color Fabric for Patchwork Art DIY Clothing 40cmx50cm	ROLL	9			
70	Printed fabric	High quality 100% cotton fabric hand-printed floral printed cotton cloth,dress,8 kind color,size 40*50cm, Bag(8pcs)	ROLL	9			
71	Soil Organic Concentrate 5 kg.	Soil Organic Concentrate 5 kg.	PIEC	25			

RFQ INSTRUCTIONS

72	Figurines	Safari Animals Figures Toys, Realistic Jumbo Wild Zoo Animals Figurines Large Plastic African Jungle Animals Playset with Elephant, Giraffe, Lion, Tiger, Gorilla for Kids Toddlers, 12 Piece Gift Set.	SET	15			
73	Plastic Pot	Heavy Duty Squat Plastic Pot Material Plastic Colour Terracotta Diameter 15 cm Height 13 cm Volume 5 lt	PIEC	25			
74	small plants/Calathea Lancifolia	Calathea Lancifolia 'Rattlesnake' Live Plant for Indoor Different Houseplants in 4" & 6" Pot Real House Plant Decor for Living Room,	PIEC	10			
75	small plants/Money Tree	Money Tree 'Guiana Chestnut' Pachira Braid Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office, Desk,	PIEC	10			
76	small plants/Pilea Peperomioides	Pilea Peperomioides 'Chinese Money' Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office, Desk & Bathroom,	PIEC	10			
77	small plants/Zamioculcas Zamiifolia	Zamioculcas Zamiifolia ZZ Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office	PIEC	10			
78	small plants/Dracaena	Dracaena, Live Plant for Indoor Different Houseplants in 4" & 6" Pot, Dracaena reflexa Dragon Tree, size: , Pot 4"/6" - 12" tall	PIEC	10			
79	Magnifying Glass	Insten Magnifying Glass 5X Handheld Reading Magnifier - Crystal Clear Glass Lens for Book Newspaper Maps Reading, Classroom Science, Insect & Hobby Observation, Great for Seniors and Kids	PIEC	3			

RFQ INSTRUCTIONS

80	Wide soft elastic rolls	Dritz 2" Soft Waistband Elastic, Black, 2 yd	PIEC	20			
81	Tools for holding and making handmade accessories	This set of tools includes a Needle Nosed Pliers with an aqua colored handle a Round Nose Pliers with handle and Side Cutters.	PIEC	20			
82	Plastic Head Ball-Poin	Plastic Head Ball-Point Stretch Pins 35mm x 5 boxes.	BOX	30			
83	Golden trophy	Golden trophy ABS plastic, 345cm Height	PIEC	6			
84	Soccer uniforms	Soccer uniforms for Adults (Set includes: Shorts and T-shirt) - 100% polyester (XL / White colouer)	PIEC	25			
85	Soccer uniforms	Soccer uniforms for Adults (Set includes: Shorts and T-shirt) - 100% polyester (XL / Blue colour)	PIEC	25			
86	Goalkeeper uniform	Goalkeeper long sleeve uniform for adults (T-shirt + short)	PIEC	6			
87	Gold Medals	Gold Medals for Soccer (Winner Medals) , 2 Inches in Diameter with 30-Inch Ribbon (12 Piece in pack)	PACK	3			

RFQ INSTRUCTIONS

88	Filigree wire (18-gauge and 20 gauge) or jewelry wire of 2.5	BENECREAT 12 17 18 Gauge Aluminum Wire (18 Gauge,492 FT) Anodized or Jewelry of wire of 2.5 mm, Craft Making Beading Floral Colored Aluminum Craft Wire - Brown	PIEC	30			
89	Small letters beads/colored	100PCS - 7mm Opaque Glitter Colorful Round Alphabet beads, Round Beads, ABC Name Beads, A-Z Letter Beads, Mixed Random	PACK	15			
90	Small letters beads/ one color(white)	100PCS - 7mm Opaque Glitter white color, Round Alphabet beads, Round Beads, ABC Name Beads, A-Z Letter Beads, Mixed Random	PACK	15			
91	Clothes patches (different shapes and colors)	Butie.Iron on Patches 22 Pieces Assorted Cool Patches Fabric Embroidered Patches Motif Applique Kit, Perfect Ironed on Jackets, Clothing (22PCS-RF-28)	PACK	30			
92	Jewelry beads, glass beads (round ones)	Jewelry glass beads, crystal, round, colorful, size:12 mm	PACK	40			
93	Clay bead set (these beads are flat, not round) beads of dif	Polymer Clay Beads 22 Colors 6mm Flat Round Heishi Bead Kit Include Letter Smiley Face Spacer Beads for Bracelets Necklace Jewelry Making.	PACK	40			
94	Paint brushes	Pack of 12 paint Brush Set Acrylic Passion - Length:16.5cm~19 cm	SET	30			
95	Brilliant Mediterranean Opal Stone	10X12mm Brilliant Mediterranean Opal Stone colored, Sparkling Cut Faceted Beads for Jewelry DIY Gemstones Loose Oval Cabochon	PACK	30			

RFQ INSTRUCTIONS

96	Acrylic paint different colors	"Acrylic paint set of 12 bottle with a size of 100 ml, (12 different colors bottles in each set)"	SET	25			
97	Sewing beads	4mm Glass Beads Round Colorful Crystal Bead Spacer Bead For Jewelry Making Bracelet And With Cloth.	PACK	30			
98	small sewing beads	4mm Charm Beads Glass Seed Bead Box Set Round Beads for DIY Bracelet Necklace Jewelry Making Accessories 20 Colors	PACK	30			
99	Fabric accessories – buttons (different colors and shapes)	Fabric accessories – buttons (different colors and shapes)	PACK	30			
100	Fabric cotton	15.7"x19.7" Bright Solid Colors Printed Cotton Fabric Bundles Assorted Patchwork Cloth DIY Sewing Quilting Crafting Fabric for Baby Childrens, 14 Pieces	ROLL	40			
101	Black Basil Seeds	ORGANIC BLACK BASIL SEEDS 200GM - Black Basil Seeds - 100% Pure Natural Black Basil Seeds	PACK	40			
102	Cherry tomato seeds	45-55 days Tiny Tim,Organic Tomato seeds, Hybrid Tomato seeds, A cherry type tomato that produces 25 g packet.	PACK	30			
103	Mint seeds	Peppermint Herb Seed Balls (Mentha piperita, Pack of 20)	PACK	30			

RFQ INSTRUCTIONS

104	sewing thread for sewing machine	NEX Sewing Thread Assortment Cotton Spools Thread Set for Sewing Machine, 24 different Colors 1000 Yards Each	PACK	20			
105	needless for sewing	1 pack include (10Pcs) Needles for Brother Sewing Machine Heavy Duty Universal Regular Point Singer, Janome, Bernina, Kenmore (DB 65/9)	PACK	20			
106	lace rolls	Embroidery Mirror and Pearl Velvet Lace for Saree Border (Length of Lace 9 mtr & Width of 4 cms) different color.	ROLL	20			
107	lace rolls-De-Ultimate	De-Ultimate CWG0151 (20 Mtr) Roll of Multicolor Latkan Fur Velvet Gota Patti Embroidery Trim Lace Border with 1.905 cm Width for Saree,Suit,Dresses Embellishment,Fashion Designing,craftworks	ROLL	20			
108	lace flower rolls	1 meter/roll 8cm Wide Chiffon Flower Pearl Ribbon Lace Fabric Handmade DIY Wedding Dress Sewing Craft Decoration 4 color(pink, white, blue, red)	ROLL	40			
109	Cotton colored fabrics	8pcs/Lot 100% Cotton Fabrics Solid Color Fabric for Patchwork Art DIY Clothing 40cmx50cm	ROLL	30			
110	Printed fabric	High quality 100% cotton fabric hand-printed floral printed cotton cloth,dress,8 kind color,size 40*50cm, Bag(8pcs)	ROLL	30			
111	Soil Organic Concentrate 5 kg.	Soil Organic Concentrate 5 kg.	PIEC	50			

RFQ INSTRUCTIONS

112	Figurines	Safari Animals Figures Toys, Realistic Jumbo Wild Zoo Animals Figurines Large Plastic African Jungle Animals Playset with Elephant, Giraffe, Lion, Tiger, Gorilla for Kids Toddlers, 12 Piece Gift Set.	SET	30			
113	Plastic Pot	Heavy Duty Squat Plastic Pot Material Plastic Colour Terracotta Diameter 15 cm Height 13 cm Volume 5 lt	PIEC	100			
114	small plants/Calathea Lancifolia	Calathea Lancifolia 'Rattlesnake' Live Plant for Indoor Different Houseplants in 4" & 6" Pot Real House Plant Decor for Living Room,	PIEC	15			
115	small plants/Money Tree	Money Tree 'Guiana Chestnut' Pachira Braid Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office, Desk,	PIEC	15			
116	small plants/Pilea Peperomioides	Pilea Peperomioides 'Chinese Money' Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office, Desk & Bathroom,	PIEC	15			
117	small plants/Zamioculcas Zamiifolia	Zamioculcas Zamiifolia ZZ Live Plant for Indoor Different Houseplants in size: , Pot 4"/6" - 12" tall Real House Plant Decor for Living Room, Office	PIEC	15			
118	small plants/Dracaena	Dracaena, Live Plant for Indoor Different Houseplants in 4" & 6" Pot, Dracaena reflexa Dragon Tree, size: , Pot 4"/6" - 12" tall	PIEC	15			
119	Magnifying Glass	Insten Magnifying Glass 5X Handheld Reading Magnifier - Crystal Clear Glass Lens for Book Newspaper Maps Reading, Classroom Science, Insect & Hobby Observation, Great for Seniors and Kids	PIEC	10			

RFQ INSTRUCTIONS

120	Wide soft elastic rolls	Dritz 2" Soft Waistband Elastic, Black, 2 yd	PIEC	30				
121	Tools for holding and making handmade accessories	This set of tools includes a Needle Nosed Pliers with an aqua colored handle a Round Nose Pliers with handle and Side Cutters.	PIEC	30				
122	Plastic Head Ball-Poin	Plastic Head Ball-Point Stretch Pins 35mm x 5 boxes.	BOX	30				
123	Golden trophy	Golden trophy ABS plastic, 345cm Height	PIEC	30				
124	Soccer uniforms	Soccer uniforms for Adults (Set includes: Shorts and T-shirt) - 100% polyester (XL / White colour)	PIEC	75				
125	Soccer uniforms	Soccer uniforms for Adults (Set includes: Shorts and T-shirt) - 100% polyester (XL / Blue colour)	PIEC	20				
126	Gold Medals	Gold Medals for Soccer (Winner Medals) , 2 Inches in Diameter with 30-Inch Ribbon (12 Piece in pack)	PACK	40				
Totals								

Note: please mention the bid currency (USD or IQD) !

RFQ INSTRUCTIONS

Delivery Lead Time (from receipt of DRC Purchase Order): (Calendar) days

Bid Validity Period: (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____ Position:

Print Name: Date:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: [\[rfq.irq.diy@drc.ngo\]](mailto:rfq.irq.diy@drc.ngo)

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations at the closing date.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) **Administrative Evaluation:** Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) **Technical Evaluation:** All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) **Financial Evaluation:** All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

Supply Chain Department

DRC Diyala