

REQUEST FOR EXPRESSION OF INTEREST

29 June 2020

REQUEST FOR EXPRESSION OF INTEREST (EOI) - IQ20NF012 for the Provision of Technical Engineering Assessment, Design and Implementation supervisory support consultancy services.

Closing on 26 July 2020 at 14:00 hrs (IRAQ Time)

A. Background

1. The United Nations World Food Programme hereinafter referred to as the "WFP", with its Headquarters located in Via C.G. Viola, 68/70, 00148 Rome, Italy is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience by assisting almost 100 million people in around 83 countries each year. About 17,000 people work for the organization, most of them in remote areas, directly serving the hungry poor.
2. The WFP Iraq Country Office (IQCO) seeks to purchase consultancy services for its resilience project.
3. The United Nations – World Food Programme (WFP) in Iraq portfolio is expanding towards resilience building through scaling-up implementation of Food Assistance for Asset Creation (FFA) related activities. The overall objective of these activities is to enhance the resilience of food insecure and vulnerable communities through interventions that improve livelihoods in an environmental, social and economically sustainable manner.

These works include among others the rehabilitation of crucial irrigation or agriculture infrastructures, the provision of basic inputs and equipment required to restart food production and the implementation of training to improve smallholders' skills and productivity through the introduction of modern and efficient agricultural practices and techniques. Given the technical nature and scale of some Food Assistance for Asset (FFA) projects in Iraq, if done correctly and at quality, it will have meaningful and long-lasting results that are of major benefit to households and communities. If done incorrectly however, the risks are huge – not only to the communities themselves, but also the reputational risk that the WFP operation in the country will expose itself to. This makes it imperative that FFA projects are done in tightly controlled environments to ensure that risks are reduced, and that a quality asset is delivered. For this purpose, implementation of appropriate practices (i.e. technical feasibility assessment, environmental screening, engineering risk assessment, site surveying and field inspection and monitoring, project management plans, quality assurance and quality control etc.) must be undertaken.

This project relates to a range of services that are required as part of regular technical engineering assessment and design and implementation supervisory support of WFP's Resilience building activities in Iraq. The services required fall into four main categories:

- a. Site Surveys and Site Assessments
- b. Infrastructural Design Services
- c. Project management
- d. Site Supervision and Quality Control

The Service Provider shall be available on an as needed and/or task order basis to the WFP Country Office and concerned Sub Offices. The Service Provider will carry out activities under the guidance of the WFP on the technical aspects, as well as other tasks assigned by the programme team.

4. WFP invites eligible suppliers to express their interest in providing the above-mentioned services.

B. The purpose of this EOI

5. The purpose of this EOI is to identify service providers with verified technical and financial capacity and expertise to provide the above-mentioned services. Eligible suppliers will be invited to participate in the bidding process for the proposed tender.
6. Eligibility to participate in the proposed tender will be determined on the basis of the technical and financial capacity of the interested firm.
7. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

C. How to prepare and submit your Expression of Interest



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8. In order to participate in the pre-qualification exercise, companies are required to provide the following:
The filled in EOI Response Form, which includes:
- Table 1. WFP Requirements
 - Table 2. Supplier Information;
 - Table 3. Supplier Financial Status;
 - Table 4. Supplier Relevant Experience;
 - Signatory by the authorized company representative and company stamp.
9. All the supporting documentation listed above shall be prepared in accordance with the instructions provided and sent by e-mail to:

iraq.procurement@wfp.org

10. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.
11. This request for the EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.

Should you have any questions please do not hesitate to contact us at **iraq.procurement@wfp.org**.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Abdirahman MEYGAG', is written over a horizontal line.

Abdirahman MEYGAG

29.06.2020

Country Director and Representative

The United Nations World Food Programme – Iraq Country Office

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EOI RESPONSE FORM

TABLE I. WFP REQUIREMENTS

A. Company / Organization’s competencies/ capacities			
	List of WFP requirements/evaluation criteria	Yes	Comments
1	Experience (years of experience, no. of similar works)	<input type="checkbox"/>	
2	Technical Capacity (No. and Level of Staff)	<input type="checkbox"/>	
3	Financial Capacity	<input type="checkbox"/>	

TABLE II. SUPPLIER INFORMATION

B. Company / Organization’s Background Information				
1	Legal Name of Company/Organization:			
2	Full address:			
3	E-mail address:		Website address:	
4	Telephone:		Fax:	
5	Contact person, title:		Tel./E-mail of contact person:	
6	Registration with UNGM	Yes <input type="checkbox"/> No <input type="checkbox"/>	UNGM No.	
7	Type of Business	Corporate/Limited	Partnership	Other (specify)
8	Goods / Services:			
9	Company/Organization Business Registration Number:	6	Date of Registration:	
10	Additional company/organization background information: [If applicable, insert not more than 100 words]			





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TABLE III. SUPPLIER FINANCIAL STATUS

C. Company / Organization’s Financial Status	
Item	Value USD
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
<i>Maximum contract value in relation to which your Company can be engaged:</i>	
USD 0 – 30,000	<input type="checkbox"/>
USD 30,000 – 100,000	<input type="checkbox"/>
USD 100,000 – 500,000	<input type="checkbox"/>
above USD 500,000	<input type="checkbox"/>
Maximum “Bank Guarantee” amount available to the Company/Organization	
Last two years audited accounts or alternative assessed within WFP’s discretion are attached to prove the information stated above	

TABLE IV. SUPPLIER RELEVANT EXPERIENCE

List at least 4 contracts in the last two years relevant to the supply of [Insert description of goods and/or services concerned].

D. Company / Organization’s Financial Status				
Commenced (Month / Year)	Completed (Month / Year)	Type of Contract	Total Value (USD)	Client

Provide CVs of senior staff (no more than three) [if applicable].

Company/Organization Stamp

E. Signatory	
Name of Company/Organization:	
Name of the authorized representative:	Signature:
Title:	Date:

